

PERMIT INFORMATION FOR SOUTH HAVEN TOWNSHIP

THE FOLLOWING INFORMATION IS NEEDED TO OBTAIN A BUILDING PERMIT:

1. A complete building permit application form showing:
 - a. A detailed site diagram
 - b. Owner/contractor/jobsite information
 - c. Agent Authorization (*if builder obtains permit*)
2. A complete zoning compliance permit application
3. Three sets of plans to scale (one will be returned to be kept on the jobsite)
Include in the plans:
 - A: Foundation Plan detailed
 - B: All significant elevations (side views)
 - C: Floor plans – including, but not limited to: use of all rooms and dimensions; window and door sizes; stairway structural details (*if applicable*); deck structural details (*if applicable*)
 - D: Cross section of one wall from footing to peak
 - E: Identify north elevation as (N)
 - F: Indicate snow-loading capacity. Be sure to show all dimensions
 - G: Energy code insulation values
 - H: Items required prior to rough-in: 1) Manufacturers truss diagrams
2) Mechanical Design Criteria (Manual S & J)
4. Environmental health permit - is necessary for a septic & well system or an approval from the local municipal water/sewer authority
VanBuren Co. Health Dept 269-621-3143
5. Proof of ownership – A copy of your deed or land contract or a tax bill receipt
6. Soil Erosion & Sedimentation Control Permit – a permit may be required if your jobsite is within 500' of a lake, river, stream, creek or county drain or if your project disturbs one acre or more 269-657-8241
7. Driveway Permit – the Van Buren County Road Commission requires a permit or waiver for construction 269-674-8011

GENERAL INFORMATION

The building inspector is available at the Township Hall on Tuesday 10:00am-12:00pm.
Office: 111 Grand Street, Allegan MI 49010 M-F 8-9am, Phone 1-800-626-5964
Fax 269-673-9583. Website www.michigantownshipservices.org
Email - mtsallegan@frontier.com

The zoning administrator is available at the Township Hall on Tuesdays 9-4pm and Fridays 9-12pm. You may also reach him at Michigan Township Services (111 Grand St, Allegan MI 49010) 1-800-626-5964; Wednesday 8-11am and Friday 1:30-5pm

Electrical, Mechanical and Plumbing permits must be obtained separately; they are not included with the building permit

-Electrical and Mechanical Permits contact Michigan Township Services at 1-800-626-5964 applications available www.michigantownshipservices.org

-Plumbing permits contact Mike Fields (State of Michigan) at 269-348-4386